

# Leicester City Council

## FORWARD PLAN

**25 October 2012 to 31 January 2013**

What is the forward plan?

Each month, the Council publishes a forward plan to show all the key decisions, which are currently known about, that are intended to be taken by the Council's Executive (City Mayor, Deputy City Mayor and Assistant City Mayors) over the forthcoming four months. Each plan runs from the first of each month.

What is a key decision?

A key decision is an executive decision which is likely:

- to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- to be significant in terms of its effects on communities living or working in two or more wards in the City.

In addition to the key decisions, the City Mayor and the Executive also take other non-key decisions. Details of these can be found at

[www.cabinet.leicester.gov.uk/mgdelegateddecisions.aspx?bcr=1](http://www.cabinet.leicester.gov.uk/mgdelegateddecisions.aspx?bcr=1)

What information is included in the forward plan?

The forward plan identifies how, when and who will take the decision and in addition who will be consulted before the decision is taken and who to contact for more information or to make representations.

The forward plan is published on the Council's website.

Prior to taking each executive decision, please note that the relevant decision notice and accompanying report will be published on the Council's website and can be found at [www.cabinet.leicester.gov.uk/mgdelegateddecisions.aspx?bcr=1](http://www.cabinet.leicester.gov.uk/mgdelegateddecisions.aspx?bcr=1)

# **Forward Plan 25 October 2012 - 31 January 2013**

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## 1. A strong and democratic council

What is the Decision to be taken?	PROCUREMENT PLAN 2012/13 Sets out the Council's procurement intentions in excess of EU thresholds.
Who will decide?	City Mayor/Executive
When will they decide?	Between 1 Oct 2012 and 31 Jan 2013
Who will be consulted and how?	TBC
Who can I contact for further information or to make representations	Alison.Greenhill@leicester.gov.uk

What is the Decision to be taken?	HOUSING REVENUE ACCOUNT BUDGET. CAPITAL PROGRAMME AND RENT SETTING
Who will decide?	City Mayor/Executive
When will they decide?	Between 1 Oct 2012 and 31 Jan 2013
Who will be consulted and how?	
Who can I contact for further information or to make representations	Ann.Branson@leicester.gov.uk

## 2. A place to do business

What is the Decision to be taken?	ECONOMIC ACTION PLAN Approval will be sought to launch an Economic Action Plan for the City and associated funding requirements.
Who will decide?	City Mayor/Executive
When will they decide?	Between 1 Oct 2012 and 31 Jan 2013
Who will be consulted and how?	Stakeholder consultation already carried out.
Who can I contact for further information or to make representations	Andrewl.Smith@leicester.gov.uk

## 3. Our children and young people

What is the Decision to be taken?	CARE LEAVERS APPRENTICESHIP SCHEME Outline of actions taken and support on offer to
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	looked after children.
Who will decide?	City Mayor/Executive
When will they decide?	Between 1 Oct 2012 and 31 Jan 2013
Who will be consulted and how?	Children in Care Council Corporate Parenting Forum
Who can I contact for further information or to make representations	Andy.Smith@leicester.gov.uk

What is the Decision to be taken?	HOME TO SCHOOL TRANSPORT CONSULTATION Executive will be asked to comment upon and endorse a public consultation on changes to realise agreed budget savings.
Who will decide?	City Mayor/Executive
When will they decide?	Between 1 Oct 2012 and 31 Jan 2013
Who will be consulted and how?	This consultation will commence November – December 2012. A further report to Executive and Scrutiny is envisaged in October 2012.
Who can I contact for further information or to make representations	Trevor.Pringle@leicester.gov.uk

What is the Decision to be taken?	ADMINISTRATION OF FREE MILK A change in administration processes will enable the Council to improve efficiency and recoupment processes. This will necessitate contracting with a third party and changing processes in Schools and Settings. Executive approach sought.
Who will decide?	City Mayor/Executive
When will they decide?	Between 1 Oct 2012 and 31 Jan 2013
Who will be consulted and how?	Consultation with schools will be required to ensure effective engagement and continued service delivery in the event of a change in arrangements being implemented.
Who can I contact for further information or to make representations	Trevor.Pringle@leicester.gov.uk

What is the Decision to be taken?	YOUTH OFFENDING SERVICE - CORE CASE INSPECTION OUTCOMES Executive to note the outcome of the Core Case Inspection (Moderate Improvement required) and agree to support service in developing and implementing associated Action Plan.
Who will decide?	City Mayor / Executive
When will they decide?	Between 1 Oct 2012 and 31 Jan 2013

Who will be consulted and how?	Youth Offending Management Board. This report to be scheduled for future Scrutiny meeting likely October 2012.
Who can I contact for further information or to make representations	Trevor.Pringle@leicester.gov.uk

What is the Decision to be taken?	PRIMARY PLACE CAPACITY The Executive has previously endorsed our strategic approach to meeting our statutory duty. The Executive will be invited to endorse the next steps in the process. This will include a recommendation upon new build, school remodelling and partnership working.
Who will decide?	City Mayor / Executive
When will they decide?	Between 1 Oct 2012 and 31 Jan 2013
Who will be consulted and how?	Consultation duties will be met through statutory processes association with our published Admission Arrangements and School Organisation legislation. Report scheduled to Scrutiny on 19 <sup>th</sup> September 2012.
Who can I contact for further information or to make representations	Trevor.Pringle@leicester.gov.uk

What is the Decision to be taken?	ADOPTION ACTION PLAN Action Plan in relation to achieving performance against score card targets
Who will decide?	City Mayor/Executive
When will they decide?	Between 1 Oct 2012 and 31 Jan 2013
Who will be consulted and how?	
Who can I contact for further information or to make representations	Andy.Smith@leicester.gov.uk

What is the Decision to be taken?	WORK OF THE SAFEGUARDING CHILDREN PANEL Summary of activity of the work of the safeguarding children panel.
Who will decide?	City Mayor/Executive
When will they decide?	Between 1 Oct 2012 and 31 Jan 2013
Who will be consulted and how?	
Who can I contact for further information or to make representations	Andy.Smith@leicester.gov.uk

What is the Decision to be taken?	CORPORATE PARENTING ANNUAL REPORT Annual report on Leicester City Council's
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	Corporate Parenting Role with proposals for embedding the role across the City Council, amongst elected members and senior officers.
Who will decide?	City Mayor/Executive
When will they decide?	Between 1 Oct 2012 and 31 Jan 2013
Who will be consulted and how?	Corporate Parenting Forum.
Who can I contact for further information or to make representations	Andy.Smith@leicester.gov.uk

What is the Decision to be taken?	INDEPENDENT REVIEWING OFFICER ANNUAL REPORT Update on the work of the IRO service.
Who will decide?	City Mayor/Executive
When will they decide?	Between 1 Oct 2012 and 31 Jan 2013
Who will be consulted and how?	None.
Who can I contact for further information or to make representations	Andy.Smith@leicester.gov.uk

What is the Decision to be taken?	SECONDARY SCHOOL CATCHMENT AREA Executive will be advised of the outcome of recent discussion with secondary heads and invited to take a decision on options for public consultation in December 2012/January 2013.
Who will decide?	City Mayor/Executive
When will they decide?	Between 1 Oct 2012 and 31 Jan 2013
Who will be consulted and how?	Further consultation on this issue will take place as part of a broader report on admission arrangements for City Schools. This consultation will commence on November – December 2012. A further report to Executive and Scrutiny is envisaged in October 2012.
Who can I contact for further information or to make representations	Trevor.Pringle@leicester.gov.uk

What is the Decision to be taken?	STATUTORY COMPLAINTS ANNUAL REPORT Annual report on the statutory complaints in relation to Children's Services.
Who will decide?	City Mayor/Executive
When will they decide?	Between 1 Oct 2012 and 31 Jan 2013
Who will be consulted and how?	None
Who can I contact for further information or to make representations	Andy.Smith@leicester.gov.uk

What is the Decision to be taken?	REORGANISATION OF BRAUNSTONE FRITH INFANT & JUNIOR SCHOOLS Report on the outcomes of consultation.
Who will decide?	City Mayor/Executive
When will they decide?	Between 1 Oct 2012 and 31 Jan 2013
Who will be consulted and how?	
Who can I contact for further information or to make representations	Margaret.Librieri@leicester.gov.uk

What is the Decision to be taken?	CHILDREN, YOUNG PEOPLE & PARENTS PARTICIPATION IN SOCIAL CARE AND SERVICES To summarise the activity in engaging groups of young people including LAC across the division and incorporating services user views from CPC.
Who will decide?	City Mayor/Executive
When will they decide?	Between 1 Oct 2012 and 31 Jan 2013
Who will be consulted and how?	
Who can I contact for further information or to make representations	Julie.Jordan@leicester.gov.uk

What is the Decision to be taken?	PROGRESS AGAINST IMPROVING OUTCOMES ACTION PLAN The Executive will be updated on progress and impact against areas for improvement from Ofsted inspection and Munro recommendations.
Who will decide?	City Mayor/Executive
When will they decide?	Between 1 Oct 2012 and 31 Jan 2013
Who will be consulted and how?	
Who can I contact for further information or to make representations	Andy.Smith@leicester.gov.uk

What is the Decision to be taken?	0-19 MANAGEMENT REVIEW The Executive will be invited to comment upon and endorse a business case to secure organisational change and agreed budget savings.
Who will decide?	City Mayor/Executive
When will they decide?	Between 1 Oct 2012 and 31 Jan 2013
Who will be consulted and how?	Organisation Review requirement.
Who can I contact for further information or to make representations	Trevor.Pringle@leicester.gov.uk

What is the Decision to be taken?	STRATEGIC COMMISSIONING REVIEW OF SERVICES FOR CHILDREN AND YOUNG PEOPLE Implementing the 'Core Offer'. The Executive will be briefed on implementation plans and invited to agree implementation team capacity.
Who will decide?	City Mayor/Executive
When will they decide?	Between 1 Oct 2012 and 31 Jan 2013
Who will be consulted and how?	There is no statutory requirement for consultation however good practice will require this with a wide range of partners – particularly schools. This is underway.
Who can I contact for further information or to make representations	Trevor.Pringle@leicester.gov.uk

What is the Decision to be taken?	FOSTERING STATEMENT OF PURPOSE The Executive will be updated on the new Statement of Purpose and function.
Who will decide?	City Mayor/Executive
When will they decide?	Between 1 Oct 2012 and 31 Jan 2013
Who will be consulted and how?	
Who can I contact for further information or to make representations	Andy.Smith@leicester.gov.uk

What is the Decision to be taken?	THE FUTURE OF LEICESTER CITY COUNCIL'S MULTI ACCESS CENTRE
Who will decide?	City Mayor/Executive
When will they decide?	Between 1 Oct 2012 and 31 Jan 2013
Who will be consulted and how?	
Who can I contact for further information or to make representations	Margaret.libreri@leicester.gov.uk

What is the Decision to be taken?	PROVISION OF INFORMATION, ADVICE AND GUIDANCE (IAG) AND THE FUTURE OF CONNEXIONS The Executive was fully briefed on this initiative on 30 <sup>th</sup> August 2012 and supported the direction of travel. The future of the two respective Connexions companies will need to be the subject of further discussion between the City and County Council Joint owners. Further reports will need to be brought to the executive but exact dates are not clear at this point. The Executive will be invited to comment upon and endorse a business case to secure
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	organisational change and agreed budget savings.
Who will decide?	City Mayor/Executive
When will they decide?	Between 1 Oct 2012 and 31 Jan 2013
Who will be consulted and how?	
Who can I contact for further information or to make representations	Trevor.Pringle@leicester.gov.uk

#### 4. A low carbon city

No key decisions are currently scheduled to be taken during this current period.

#### 5. The built and natural environment

What is the Decision to be taken?	INCREASING AFFORDABLE HOUSING / BUILDING COUNCIL HOUSES To agree best options using available resources to increase social rented housing.
Who will decide?	City Mayor/Executive
When will they decide?	Between 1 Oct 2012 and 31 Jan 2013
Who will be consulted and how?	
Who can I contact for further information or to make representations	Julia.Keeling@leicester.gov.uk

What is the Decision to be taken?	CAPITAL PROGRAMME POLICY PROVISION Help to low income home owners. To agree the best use of resources to assist low income own occupancy and maintain their homes / make energy efficient.
Who will decide?	City Mayor/Executive
When will they decide?	Between 1 Oct 2012 and 31 Jan 2013
Who will be consulted and how?	
Who can I contact for further information or to make representations	Martin.Bromley@leicester.gov.uk

What is the Decision to be taken?	MALCOLM ARCADE
Who will decide?	City Mayor/Executive
When will they decide?	Between 1 Oct 2012 and 31 Jan 2013
Who will be consulted and how?	Following formal public consultation.
Who can I contact for further information or to make	Anthony.Carter@leicester.gov.uk

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What is the Decision to be taken?	ACCOMMODATION STRATEGY - SBC AND MARKET TESTING
Who will decide?	City Mayor/Executive
When will they decide?	Between 1 Oct 2012 and 31 Jan 2013
Who will be consulted and how?	TBC
Who can I contact for further information or to make representations	Anthony.Carter@leicester.gov.uk

What is the Decision to be taken?	GYPSY AND TRAVELLERS - AGREEMENT OF SITES
Who will decide?	City Mayor/Executive
When will they decide?	Between 1 Oct 2012 and 31 Jan 2013
Who will be consulted and how?	Extensive public consultation carried out and closed on 17/7/2012. Consultation replies being analysed.
Who can I contact for further information or to make representations	AndrewL.Smith@leicester.gov.uk

## 6. A healthy and active city

What is the Decision to be taken?	SOCIAL CARE SYSTEMS RE-TENDERING To consider the replacement of the Carefirst IT system. Financial implications.
Who will decide?	City Mayor/Executive
When will they decide?	Between 1 Oct 2012 and 31 Jan 2013
Who will be consulted and how?	TBC.
Who can I contact for further information or to make representations	Jill.Craig@leicester.gov.uk

What is the Decision to be taken?	SERVICE PROVISION RE-DESIGN STRATEGY - Elderly Persons Homes and Intermediate Care To consider options for the future of the Elderly Persons Home (EPH) following the results of Soft Market Testing and the development of plans for Intermediate care.
Who will decide?	City Mayor/Executive
When will they decide?	Between 1 Oct 2012 and 31 Jan 2013
Who will be consulted and how?	Consultation completed.

Who can I contact for further information or to make representations	Tracie.Rees@leicester.gov.uk
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What is the Decision to be taken?	SERVICE PROVISION RE-DESIGN STRATEGY - Consultation on Mobile Meals Service To consider options for the future of the Mobile Meals Service.
Who will decide?	City Mayor / Executive
When will they decide?	Between 1 Oct 2012 and 31 Jan 2013
Who will be consulted and how?	Formal consultation will be required with all existing service users.
Who can I contact for further information or to make representations	Mercy.Lett-Charnock@leicester.gov.uk

What is the Decision to be taken?	SERVICE PROVISION RE-DESIGN STRATEGY Consultation on the re-design of External Day Care Services.
Who will decide?	City Mayor/Executive
When will they decide?	Between 1 Oct 2012 and 31 Jan 2013
Who will be consulted and how?	Full consultation will be required with existing Service providers.
Who can I contact for further information or to make representations	Tracie.Rees@leicester.gov.uk

What is the Decision to be taken?	THE REVIEW OF THE ADULT SOCIAL CARE PREVENTATIVE SERVICES The re-design will inform future procurement activities and associated budget savings. Impact on VCS providers.
Who will decide?	City Mayor / Executive
When will they decide?	Between 1 Oct 2012 and 31 Jan 2013
Who will be consulted and how?	Formal consultation will be required with existing Service Providers.
Who can I contact for further information or to make representations	Tracie.Rees@leicester.gov.uk

What is the Decision to be taken?	HEALTH AND SOCIAL CARE ACT (2012) AND LOCAL AUTHORITY RESPONSIBILITIES Response to proposed changes to the Health system. Outline plans being made between health and local authority for transition of duties.
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Who will decide?	City Mayor/Executive
When will they decide?	Between 1 Oct 2012 and 31 Jan 2013
Who will be consulted and how?	No.
Who can I contact for further information or to make representations	Deb.Watson@leicester.gov.uk

What is the Decision to be taken?	HOMELESSNESS REVIEW AND STRATEGY To agree future Homelessness Services to be provided in house and voluntary sector.
Who will decide?	City Mayor/Executive
When will they decide?	Between 1 Oct 2012 and 31 Jan 2013
Who will be consulted and how?	TBC – July 2012
Who can I contact for further information or to make representations	Helen.McGarry@leicester.gov.uk

What is the Decision to be taken?	ANNUAL REPORT OF ADULT SOCIAL CARE Statutory requirement to publish ASC performance information on an annual basis.
Who will decide?	City Mayor/Executive
When will they decide?	Between 1 Oct 2012 and 31 Jan 2013
Who will be consulted and how?	Requirement to publish, not to consult.
Who can I contact for further information or to make representations	Tracie.Rees@leicester.gov.uk

What is the Decision to be taken?	HEALTHWATCH UPDATE Statutory requirement to implement by 01.04.2013.
Who will decide?	City Mayor/Executive
When will they decide?	Between 1 Oct 2012 and 31 Jan 2013
Who will be consulted and how?	Not required.
Who can I contact for further information or to make representations	Jo.Clinton@leicester.gov.uk

What is the Decision to be taken?	ELIGIBILITY THRESHOLDS Executive to agree threshold for ASC 2013/14.
Who will decide?	City Mayor/Executive
When will they decide?	Between 1 Oct 2012 and 31 Jan 2013
Who will be consulted and how?	Consultation required if threshold is changed.
Who can I contact for further information or to make representations	Ruth.Lake@leicester.gov.uk

## 7. Getting about in Leicester

What is the Decision to be taken?	PARKING ON STREET ENFORCEMENT PATROLS
Who will decide?	City Mayor/Executive
When will they decide?	Between 1 Oct 2012 and 31 Jan 2013
Who will be consulted and how?	City Mayor/Deputy City Mayor/Assistant City Mayor Neighbourhood Services
Who can I contact for further information or to make representations	Andy.Thomas@leicester.gov.uk

What is the Decision to be taken?	SUPPORTED BUS SERVICES BUDGET REDUCTION Decision on which services to retain and/or re-design and retain.
Who will decide?	City Mayor/Executive
When will they decide?	Between 1 Oct 2012 and 31 Jan 2013
Who will be consulted and how?	
Who can I contact for further information or to make representations	Mark.Wills@leicester.gov.uk

What is the Decision to be taken?	AYLESTONE ROAD BUS CORRIDOR
Who will decide?	City Mayor/Executive
When will they decide?	Between 1 Oct 2012 and 31 Jan 2013
Who will be consulted and how?	Public consultation starts on 17 <sup>th</sup> September 2012.
Who can I contact for further information or to make representations	Satish.shah@leicester.gov.uk

## 8. People, leisure and culture

What is the Decision to be taken?	FESTIVAL EVENTS REVIEW Final report resulting from public consultation on the options and proposals.
Who will decide?	City Mayor/Executive
When will they decide?	Between 1 Oct 2012 and 31 Jan 2013
Who will be consulted and how?	Following formal public consultation.
Who can I contact for further	Mike.Candler@leicester.gov.uk

information or to make representations	
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